

Weatherby Homeowners Association
May 18, 2008
Board Meeting

Board Members Attending: Tawna Wilsey, Becky Fox, Richard Tarter, Jodi Pugsley, Kevin Bowen, Mary Armstrong
ACC Member Attending: Rich Tarter
Homeowners Attending: none
Call to order: 6:00pm
Quorum present: yes

1. **Minutes from previous meeting** – Mary to email Kevin minutes from 2/17, 3/18, and 4/6 so he can post them on the website. Becky to send resolution for Code of Conduct and Tawna to send the Amendment Form to Kevin to post on the website. Kevin has the Code of Conduct form that he will post on the website. Minutes from 4/27 board meeting M/S/P, 6-0. Minutes from 5/4 M/S/P, 6-0 with changes to Proposal number 1 and 3 and combining Proposals number 1 and 2.
2. **Style Guide** – Tawna to draft a style guide to put on the website. Rich to supply what is needed.
3. **New ACC Members** – No action at this time.
4. **Attorney to review proposed amendments to the By-Laws** – Motion to see an attorney to review proposed By-Laws amendments. M/S/P, 6-0. Becky to contact the attorney and provide the proposed amendments and list of questions.
5. **Surveys:** Mary to make changes – Bold questions, move comments, and total numbers to chart, and bullet points instead of numbers. Then email to Board.
6. **Letter from the President** – Becky to compose a letter from the President for the upcoming members meeting. She will email the letter to the board so we can add comments.
7. **Outstanding Dues** – 2 households with outstanding dues.
8. **Policy and Procedure Manual** – Motion to have Tawna form a Policy and Procedure Manual, M/S/P, 6-0
9. **Fence Damage** – As directed by the Board, Jodi called the Police to see if they had a police report on the damaged fence. They did not. She also checked with the towing company for information but they could not provide that information to her due to privacy laws.
10. **Community Association Institute** – Motion to have one member of the Board become a member of the CAI, Community Association Institute, at \$99 per year. As directed by the Board, Tawna to obtain the membership at [www. CAIONLINE.org](http://www.CAIONLINE.org). This organization provides forms and advice for HOA's.
11. **New water pump** – Motion to have Craig Cox purchase a new water pump that will cost approx. \$600. This will pump take the place of the two current pumps. M/S/P, 6-0

12. **Updates** – US Fence repaired the fences on 5/9. Becky and Tawna are now on the checking account. Becky is sending Quick Books to Jodi so that Jodi can become the Treasurer. Maintenance committee to look into repairing the sprinkler system.

13. **HOA Mailbox** – Motion to have one of the mail boxes in the neighborhood become the HOA mail box. This will provide a smooth transition when new officers are elected. M/S/P, 6-0. As directed by the Board, Jodi to go to the Post Office to make the change.

14. **ACC Inquiry Form** – Motion to delay the use of the ACC Inquiry Form was seconded and passed unanimously. This is a motion from the May 4th Board meeting and it was decided that it would be better to wait to use this form until after the Meeting of the Members. Any ACC Inquiries should be directed to Rich Tarter until the use of this form is voted on again. M/S/P, 6-0.

Next Board Meeting: June 22, 6:00 location - tbd

Meeting adjourned: 9:00pm